

## **ROLE AND RESPONSIBILITIES DESCRIPTION**

### **SECRETARY FOR OVERSEAS MEMBERS**

The Secretary for Overseas Members is open to non-training grade members based outside the United Kingdom and Republic of Ireland. Attendance at Council meetings will be expected to be remote rather than in person.

Responsibilities of the role include:

- Representing the interests of members working in all parts of the globe outside the United Kingdom, ensuring educational and professional needs are reflected in the Association's work.
- Growing the overseas membership of the Association
- Acting as a link between the BIA and relevant overseas professional infection groups
- Contributing relevant articles to the newsletter

Depending on particular area of interest the Secretary for Overseas Members can become a member of sub-committees such as education or guidelines.

The term of office is 3 years and the post is elected from the general membership of the Association.

The post-holder may be re-elected for a further 3-year term