

# [www.britishinfection.org](http://www.britishinfection.org)

# BIA Small Project Grant Application Form

Please complete within the space provided - The form should be submitted electronically by MS word or .pdf document to the Scientific Affairs Secretary at scientificresearch@britishinfection.org

**1. Applicant (complete section 1A as well if applying for research in an overseas centre):**

|  |  |  |
| --- | --- | --- |
|  | **Applicant (details of current work)** | **UK Sponsor / Supervisor** |
| Surname |  |  |
| Forename(s) |  |  |
| Age |  |  |
| Title |  |  |
| Post Held |   |  |
| Department: |  |  |
| Institution: |  |  |
| Address: |  |  |
| Telephone No: |  |  |
| Fax No: |  |  |
| Email:  |  |  |

**1A. Overseas Research training**

**Details should be given of the overseas sponsor and/or supervisor.**

|  |  |  |
| --- | --- | --- |
|  | **Supervisor (overseas institution)** | **Sponsor (overseas institution)** |
| Surname |  |  |
| Forename(s) |  |  |
| Age |  |  |
| Title |  |  |
| Post Held |   |  |
| Department: |  |  |
| Institution: |  |  |
| Address: |  |  |
| Telephone No: |  |  |
| Fax No: |  |  |
| Email:  |  |  |

**2a) Institution/Authority (administering grant if approved):**

* 1. **Address at which work is to be done:**
1. **Title of Investigation:**

**4. Abstract of research** (not to exceed 250 words)

**5. Key words:**

**6. Does this project involve the use of human participants or human tissue? Yes □ No □**

If yes, please attach copies of your submission to the relevant Ethics Committee(s) along with your letter of approval if available. Attention is drawn to the MRC’s guidance on good practice when conducting research on human subjects, in particular the guidance pertaining to subjects overseas. If ethical approval has not yet been given, please note that award of any grant will be contingent on the necessary ethical approval having been obtained.

Candidates name:

**7. Proposed starting date:**

**8. Breakdown of costs by financial year (1 April to 31 March):**

|  |  |
| --- | --- |
|  | Total Year **£** |
| Consumables |  |
| Travel |  |
| Equipment |  |
| Grand Total |  |

**9. Other research grants and grant applications**

**a) Is this application currently being submitted elsewhere? Yes □ No □**

If yes, to which organisation, and by what date is a decision expected?

**b) Has this, or a similar application been submitted elsewhere over the past year? Yes □ No □**

If yes, to which organisation, and what was the result

10. Declaration:

Candidates name:

**Applicant:**

**If an award is made, I**

1. **will take all reasonable actions to ensure that the Society’s contribution to funding the research is suitably acknowledged in all publications arising from it, and ensure that copies of any such publications are forwarded to the Society.**
2. **will inform the BIA of any major changes to details set out in the application**

|  |  |  |  |
| --- | --- | --- | --- |
| To be signed by: | Signature | Name in block capitals | Date |
| Applicant |  |  |  |
| Sponsor |  |  |  |

**11.** This application should be submitted by/through (1) the Head of Department and (2) the Officer who will be responsible for administering any grant that may be awarded. Each should sign the following declaration:

**I confirm that I have read this application and that, if granted, the work will be accommodated and administered in the Department/Institution. The salaries and other costs quoted are correct and in accordance with the normal practice of this institution. I confirm also that this institution is subject to external audit.**

|  |  |  |
| --- | --- | --- |
|  | **Head of Department** | **Administrative Authority** |
| Signature: |  |  |
| Title:  |  |  |
| Name and Initials (Block Capitals): |  |  |
| Institution: |  |  |
| Address: |  |  |
| Date: |  |  |

Candidates name:

**12. Career Intentions -** please give your reasons for applying for this grant and your long term career aims (no more than 300 words).

Candidates name:

**13. Proposed Investigation:**

**Please print using a standard sized font (no smaller than 10 point) on separate pages. Should not exceed 2 pages for Small Research project Grant.** Extra pages may be used for the reference list.

1. Title:

2. Aims and objectives:

3. Background:

4. Experimental design and methods

5. Potential benefits and application of the findings

6. How this research will impact on people and/or patients in the UK/Ireland

7. References:

Candidates name:

**14. Curriculum Vitae of applicant**

**Name:**

**Degree etc. (subject, class, university, and date):**

**Posts held (with dates):**

All Publications; also papers in press:

**Current grant support:**

Candidates name:

**15. Curriculum Vitae of Sponsor in UK (duplicate for multiple sponsors)**

**Name:**

**Degree etc. (subject, class, university, and date):**

**Posts held (with dates):**

## Do you have assured salary support for the period of the Fellowship or grant? Yes □ No □

Up to 10 Recent Publications; also papers in press:

**Current grant support:**

Candidates name:

**16. Statement of support from UK sponsor (not more than 400 words). Candidates intending to undertake a research overseas must ensure that section 16A is also completed.**

Candidates name:

**16A. Statement of support from overseas sponsor (not more than 400 words).**

**This statement can be submitted as a faxed, electronic, or hard copy.**

Candidates name:

**17. Experiments involving animals**

**Applicants must have regard to animal welfare and advances in the refinement, replacement and reduction of animal use. The number of animals requested must be fully justified.**

**a)** **Do the experiments you propose involve the use of protected animals in regulated procedures under the Animals (Scientific Procedures) Act 1986?** (For the information of non-UK applicants, this includes all vertebrates as well as octopus.) **Yes □ No □**

If yes, which species and how many animals?

Are any of the procedures of substantial severity? **Yes □ No □**

**b)** **Has a project licence, under the terms of the Animals (Scientific Procedures) Act 1986, been granted which authorises the proposed experiments?** **Yes □ No □**

If yes, please state the name and address of the licensee, Home Office reference and date of issue and attach a copy of the front page of the project licence.

If not, has it been applied for? **Yes □ No □**

Does each individual carrying out work on animals have a personal licence? **Yes □ No □**

c) Have all those involved in the care and use of animals before, during and after the experiments, received appropriate training in animal care and in the procedures involved? Has this training included attendance at the relevant courses?

d) Does your institution have an Ethics (or Animal Care and Use) Committee for animal experiments? If so, have the proposed experiments received its approval?

If not, what steps have been taken to gain its approval?

**e)** **Will the animals be conscious for all or part of the experiments? If so, explain why this is necessary, what, if any, discomfort they are likely to experience and how it is ameliorated.**

**f)** **If the animals are to be anaesthetized, will they be allowed to regain consciousness? Unless the animals are to be the subject of survival studies, explain why this is being allowed.**

**g) Does the proposed experimentation on live animals duplicate any other research which has already taken place, or which is known to be currently taking place in any research establishment?**

**h)** **Will you be engaging any other establishment to carry out experiments on live animals as part of this research project? If so, please provide full details.**